



كلية البحرين الجامعية
University College Of Bahrain

Student's Portal guide



كلية البحرين الجامعية

University College Of Bahrain

Students Portal:

1. you can access your portal page, via UCB website and clicking on the Portal tab

A screenshot of the SIS - University College of Bahrain login page. The page features the university's logo at the top center, followed by the text "SIS - University College of Bahrain". Below this, there are two input fields: "Username" and "Password". The "Username" field has a magnifying glass icon on the left. Below the "Password" field, there is a checkbox labeled "Remember username" and a question mark icon. A link labeled "Forgot Password?" is positioned below the checkbox. At the bottom of the form, there is a dark blue button labeled "Sign In".

2. use the password once you receive you, the username will be your student ID number and the password will be provided by the IT department.



كلية البحرين الجامعية

University College Of Bahrain

Portal Menu:

كلية البحرين الجامعية
University College Of Bahrain
Student Information System

Academic Life

- Student Holds
- Student Messages
- Advisor Comments
- Instructors/Advisors Info

Registration

- Registration
- Suggested Courses to Register
- Program Of Study
- Course Prerequisites

Schedules

- Section Schedule
- Student Schedule
- Student Final Exam

Grades

- Grades
- Student Transcript

Books

- Student Books

Profile

- Maintain My Address

Program of Study:

The following section shows the courses and their status.

كلية البحرين الجامعية
University College Of Bahrain
Student Information System

Program Of Study

PRINT **SHOW ADVISING REPORT**

Not Registered
Fail or Withdraw or Incomplete
Registered
Completed

CPA: CMCPA: Credits: 0/131

COMPULSORY COURSES

University Requirements							Passed Credits/Out Of
Cr.#	Course Title	Credits	Rank	Semester	Min Grade	Grade	Prerequisite Crs.
ARA101	Arabic	3	Year 1	-	-	-	
CSC101	Computing Essentials	3	Year 1	-	-	-	
COR101	Corporate Social Responsibility	3	Year 3	-	-	-	
ENG101	English I	3	Year 1	-	-	-	< ENG099
ENG102	English II	3	Year 1	-	-	-	< ENG101
ENG201	English III: Technical Writing	3	Year 2	-	-	-	< ENG102
RES101	Research Methods	3	Year 3	-	-	-	
SBS105	Human Rights	2	Year 1	-	-	-	
SBS206	Bahrain Modern History	3	Year 2	-	-	-	
WCS201	Cultural Studies I	3	Year 2	-	-	-	< ENG101 < ENG102 < ENG201

Department Requirements							Passed Credits/Out Of
Cr.#	Course Title	Credits	Rank	Semester	Min Grade	Grade	Prerequisite Crs.
COM200	Internship	3	Year 4	-	-	-	
COM201	Introduction to Mass Communication	3	Year 2	-	-	-	
COM201	Media Law, Ethics & Society	3	Year 3	-	-	-	< COM201
GRD101	Digital Photography	3	Year 1	-	-	-	
GRD201	Digital Media I	3	Year 2	-	-	-	< CSC101
IMP101	Introduction to Visual Culture in Digital Media	3	Year 1	-	-	-	
IMP201	Introduction to Multimedia Tools	3	Year 2	-	-	-	

Concentration Requirements							Passed Credits/Out Of
Cr.#	Course Title	Credits	Rank	Semester	Min Grade	Grade	Prerequisite Crs.
GRD103	Foundation Studio	4	Year 1	-	-	-	



Section Schedule:

- To check the list of available courses it's possible to go through the Schedule tab and click on the section schedules.

Student Information System

Section Schedule

Search for Course:

From Time: To Time:

Days:

Faculty:

Course:

Course Group:

Department:

Instructor:

QUERY

Crs.#	Title	Cr	Section	Type	Lang	Cap	Est	Instructor	Room	Day	Time	Remark
ACT201	Managerial Accounting	3	1	Lec	English	12	16	Lecturer Maryam Al Nassir	S-201	ST	10:30-11:45	
ACT361	Auditing	3	1	Lec	English	3	2	Lecturer Maryam Al Nassir	S-202	ST	09:00-10:15	
ACT365	Accounting Theory	3	1	Lec	English	2	1	Lecturer Maryam Al Nassir	S-202	H	10:30-11:45	
ACT390	Computer Accounting	3	1	Lec	English	3	3	Lecturer Maryam Al Nassir	S-203	MW	09:00-10:15	
ACT391	Financial and Management Accounting	3	1	Lec	Arabic	50	34	Assistant Professor Rami Abu Wafa	J-301	F	14:00-15:00	
		2		Lec	Arabic	50	47	Assistant Professor Rami Abu Wafa	J-201	Sa	10:00-14:00	
		3		Lec	Arabic	40	46	Associate Professor Abul Aziz Abdul Rahman	J-313	Sa	10:00-14:00	
AGA101	Arabic	3	1	Lec	Arabic	55	54	Lecturer Jula Ibrahim	J-106A	ST	17:30-18:45	
BUS205	Business Law	3	1	Lec	English	30	18	Assistant Professor Malik Anan	S-204	ST	12:00-13:15	
BUS350	Business Communications	3	1	Lec	English	30	13	Assistant Professor Shaimy John	S-205	MW	11:45-13:00	
BUS410	Family Entrepreneurship Management	3	1	Lec	English	30	6	Assistant Professor Reem Hamdan	S-206	MW	12:00-13:15	
CIT131	Programming Language II	3	1	Lec	English	24	7	Associate Professor Kamilla SanDipta	S-301L	STW	13:15-14:30/10:30-11:20	
CIT351	Mobile Application Development	3	1	Lec	English	24	5	Assistant Professor Dr. Bilal Saba	S-301L	MW	13:15-14:30/11:20-12:10	
CIT490	Graduation Project	3	1	Lec	English	1	1	Lecturer CSC-1			15A	
COM201	Introduction to Mass Communication	3	2	Lec	Arabic	30	20	Assistant Professor Dr. Khaleed Zaki	S-203	ST	10:30-11:45	
COM203	Media Translation -1	3	1	Lec	English	30	15	Lecturer Yasmine Zaki	S-203	ST	12:00-13:15	
COM204	News Writing & Reporting -1	3	1	Lec	English	30	5	Associate Professor Shama Bakhtari	S-206	MW	10:30-11:45	
		2		Lec	Arabic	30	4	Assistant Professor Dr. Khaleed Zaki	S-203	MW	10:30-11:45	
COM304	International & Intercultural Communication	3	1	Lec	Arabic	30	5	Assistant Professor Dr. Khaleed Zaki	S-205	MW	14:30-15:45	
		2		Lec	English	1	2	Lecturer COM-1			15A	
COM305	Princ. of Advertising	3	1	Lec	English	30	5	Lecturer Yasmine Zaki	S-204	ST	14:30-15:45	
COM308	Media Planning	3	1	Lec	English	30	15	Associate Professor Shama Bakhtari	S-206	ST	14:00-15:15	
		2		Lec	Arabic	30	5	Assistant Professor Dr. Khaleed Zaki	S-203	ST	14:30-15:45	
COM401	Mass Communication Research	3	1	Lec	English	30	9	Associate Professor Shama Bakhtari	S-206	MW	12:00-13:15	

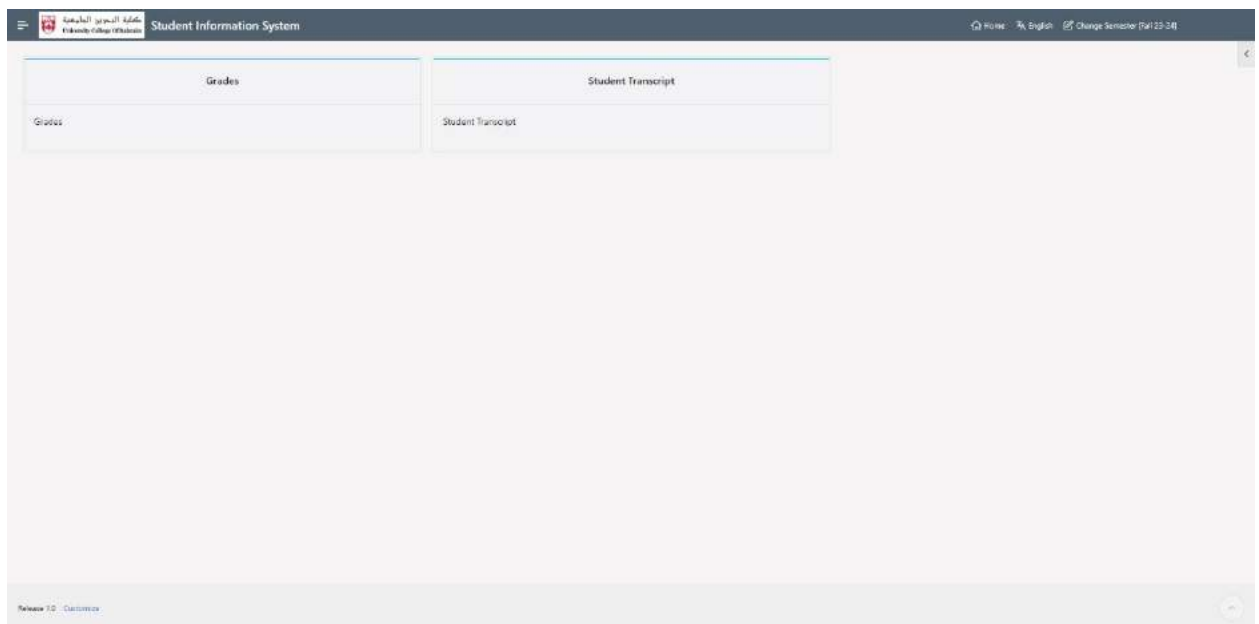


كلية البحرين الجامعية

University College Of Bahrain

Student's grades:

- The student will also be able to check the grades by following the steps, go to the Grades section choose the grades, and click on in it, he/she will be moved to the grades page and can either choose the grades tab or the student transcript.





كلية البحرين الجامعية

University College Of Bahrain

- **Student transcript:**

The student will be able to check his/her transcript by going to the Grades section, then there will be the transcript tab.

The screenshot shows the 'Student Information System' interface. At the top, there is a navigation bar with the university logo, the name 'كلية البحرين الجامعية' and 'University College of Bahrain', and the title 'Student Information System'. On the right, there are links for 'Home', 'English', and 'Change Semester Fall 23-24'. Below the navigation bar, the 'Transcript' section is active. It displays student details: Faculty (Communication & Multimedia), Nationality (Bahraini), Address (Mukhya), School (Al-Shumayh Stec. Girls School), Major (Graphic Design), Place of Birth (Mukhya), Birth Date (31-12-2006), P.O.Box, Semester (Fall 23-24), and Pass. Below this, a table shows the transcript for 'Fall 23-24 (Freshman)'. The table has columns for Course No., Course Title, Credits, and Grade. The courses listed are ARS101 (Arabic), ENG101 (English I), ISL103 (Islam), and SES206 (Bahrain Modern History). The table also shows 'Att. Cr.', 'Pass Cr.', 'Points', and 'GPA' for the semester and cumulative. At the bottom left, there is a 'Release T.O. - Customer' link.

Course No.	Course Title	Credits	Grade
Fall 23-24 (Freshman)			
ARS101	Arabic	3	-
ENG101	English I	3	-
ISL103	Islam	3	-
SES206	Bahrain Modern History	3	-
Semester		Att. Cr.	Pass Cr.
Cumulative		Points	GPA



كلية البحرين الجامعية

University College Of Bahrain

Student Schedule:

- Students will also be able to go directly to their Schedule by going to the Schedule tab and then clicking on the Student Schedule section.

Crs.#	Title	Fin Cr	Sec #	Room	Day	Time	Instructor	Abs %	
ARA101	Arabic	3	1	J-105A	ST	17:30 - 18:45	Lecturer Julia Ibrahim	56.67%	Absences
ENG101	English I	3	1	J-105A	ST	15:30 - 16:45	Assistant Professor Shamiy John	23.33%	Absences
GRD133	Illustration	3	1	J-Stud 000	ST	12:00 - 13:15	Lecturer Hafiz Vaseen	95.00%	Absences
SBS206	Bahrain Modern History	3	1	J-105A	MM	16:00 - 17:15	Lecturer Julia Ibrahim	56.67%	Absences
Total Credits								12	
Total Fin Credits								12	



كلية البحرين الجامعية

University College Of Bahrain

Student registration:

- From the registration tab, students can add the course that they want to be registered for, after completing the process, just click on the submit button to add the courses.

The screenshot shows the 'Student Information System' interface for the University College of Bahrain. The page is titled 'Student Registration' and includes a navigation bar with 'Home', 'English', and 'Change Semester (Fall 23-24)'. The main content area is divided into several sections:

- Advisor:** Shows 'Load: 12 Min Load: 12 Max Load: 19'. Buttons for 'Submit', 'Review', 'Add/Remove Comments', and 'Show schedule to print' are visible.
- Click for Registration Instructions:** A dropdown menu with instructions: 'Select the desired course from the list then click on [Add]. Once you added all required courses, click on [Submit] in order to confirm your registration. Specify if to show R in registration and transcript?'
- Course Selection:** Two rows of dropdown menus for 'Course', 'Sec', and 'Lab', each with an 'Add' button.
- Added Courses:** A table with a 'Clear All' button.
- Dropped Courses:** A table with columns 'Crs # Title' and 'To Drop'. It lists courses: ARA101, BUS101, GRD133, and ISL208, each with a checkbox.
- Taken Courses:** A table with columns 'Crs #', 'Course Title', 'CREDITS', 'Load', 'Schedule', and 'Lab Schedule'. It lists: ARA101 (Arabic, 3 credits, Load 3, Schedule 1 - (17:30-18:45) (ST) (J-105A)) and ENG101 (English I, 3 credits, Load 3, Schedule 1 - (15:30-16:45) (ST) (J-105A)).